

LAKEWOOD MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING  
April 9, 2025, 6:30 PM

**CALL TO ORDER/ROLL CALL**

Present

- Chris Swanson (Secretary)
- Shannon Taylor (Director)
- Nick Spry (Vice President)
- Jade Barber
- Maria Malmström
- Lynn Kinnear

Absent

- Lisa Yaggie
- Nancy Padak (President)
- Lissa VanDewark
- Mitch Klein

Guests

- Jason Stronz
- Donelle Melville (Program Director)

A quorum was determined to be present and Nick Spry called the meeting to order at 6:31 p.m.

Additions/Corrections to Agenda

The investment report will be reviewed first

**INVESTMENT REPORT - Jason Stronz**

Jason provided an update on the library's portfolio and recap of the investment strategy given current market conditions.

**SECRETARY'S REPORT**

Jade made a motion to approve the February 12, 2025 minutes. The motion was seconded by Lynn and passed unanimously.

**TREASURER'S REPORT**

No report

**DIRECTOR'S REPORT**

Library usage metrics continue to be strong, as is fundraising for 2025.

Programs are continuing to show growth. Programs for adults have been increased, especially with the well received arts programming. Art Connects intends to leverage community volunteers to minimize costs.

Digital literacy is completing the grant from CCLS in May and working on organizing the final program offerings.

## **STANDING COMMITTEE REPORTS**

### Annual Appeal

The annual appeal letter is currently being stuffed for mailing.

### New Logo

The new logo needs to be chosen from three options that Shannon has prepared. The blue tree option was chosen to be refined for final approval.

3 items to investigate are:

- 1) Turning the leaves green
- 2) Showing a color inversion of the bottom logo
- 3) Enhance the definition of the book

A committee will be formed to finalize the logo by the June board meeting with members Jade, Maria, Shannon and Nick.

### Spring Book Sale

The book sale sneak peek event will be held Tuesday, May 6th from 7-9 p.m. for a \$10 entry fee and is open to the public. A committee will be formed to fix the details with Jade, Nick, Donelle, Shannon, and Lynn.

### Books, Bites, and Bids

A committee will be formed for BB&B with Maria, Lynn, Jade, and Nick to start. The event will be held on September 19th.

### Executive Committee

No report

### Personnel Committee

No report

### Finance Committee

No report

### Grounds and Facilities Committee

No report

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### 259 Referendum

The vote will be held on May 20th. The pending change in property tax assessments impacts the calculations on the proposal, however not the dollar amount of the increase.

#### Security System

A quote from the current security system vendor was solicited to change the locks from a physical key to a more secure system including keypads. This will prevent the locks from having to be changed every time there is a change in staff or contractors.

Maria made a motion to approve \$1231.22 for the addition of the security keypad. Jade seconded the motion and the motion passed unanimously.

### **ADJOURNMENT**

Jade made a motion to adjourn, which was seconded by Chris. The meeting adjourned at 8:19 p.m.