

LAKEWOOD MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
June 15, 2023 6:00 PM

I. CALL TO ORDER/ROLL CALL

Present

1. Nancy Padak (President)
2. Chris Swanson (Secretary)
3. Amy Anderson
4. Paul Andrews
5. Mary McCague
6. Shannon Taylor (Director)
7. Lynn Kinnear
8. Mary Seger

Absent

9. Julie Toennis
10. Heidi Schwab

Nancy called the meeting to order at 6 p.m.

II. BOARD ELECTIONS

The terms of Heidi Schwab, Christine Swanson, and Amy Anderson expire in June 2023. Amy Anderson is not seeking reelection.

Paul Andrews made a motion to elect Heidi Schwab and Chris Swanson to new 3 year terms. The motion passed unanimously.

Paul made a motion to nominate the following slate of officers to serve from July 2023 to June 2024, which was seconded by Lynn.

- Nancy Padak for President
- Mary McCague for Vice President
- Heidi Schwab for Treasurer
- Chris Swanson for Secretary

The motion passed unanimously.

III. SECRETARY'S REPORT

Mary Seger made a motion to approve the April 20, 2023 minutes. The motion was seconded by Mary McCague and passed unanimously.

IV. TREASURER'S REPORT

The consolidation of the Courier funds is in progress.

Lynn made a motion to approve an additional \$1,100 for wiring upgrades to support the security system. The motion was seconded by Amy and passed unanimously.

V. DIRECTOR'S REPORT

Program attendance is strong. The summer reading program kicks off next week with programs for a variety of ages and interests.

VI. STANDING COMMITTEE REPORTS

A. Library Development Committee

The annual appeal has raised \$7,730 so far. Give Big CHQ raised \$3,100 and achieved the goal to fund the new maker's space. The May book sale was a success and raised \$937.50.

Volunteers are needed to support the Chicken BBQ on June 29th. Shannon will make inquiries.

A Fun Run will be investigated for next spring through Striders.

B. Executive Committee

The attempt to manage payroll costs by operating with reduced staff in order to compensate for the minimum wage increases has proven to be unsuccessful. The library staff are finding it difficult to keep up with the current workloads, especially given increased usage of the library. The recommendation is to use about \$6,000 from the investment account funds to hire a new part time resource for 15-20 hours per week at \$15/hr.

Mary McCague made a motion to approve a part time employee for up to 20 hours per week at the minimum wage of \$15 per hour. The motion was seconded by Paul and passed unanimously.

C. Grounds and Facilities Committee

The Linda Scotty memorial gardens will be planted on Monday with native plant species.

The quote for the 7'x4' concrete pad for the memorial bench came in at \$2,700. Additional quotes are needed.

Mary Seger recommends using the history room space as the makers' space. The history room does not generate significant interest usage and there is room for the history collections to be placed with the rest of nonfiction. The room could be renamed as the Joe Johnson Makers' Space.

VII. OLD BUSINESS

The executive committee assessed several models for the 259 funding going forward. Recent minimum wage increases have strained the budget and there are multiple upcoming increases to the minimum wage, including a change in 2027 to track the consumer price index. In order to support library operations into the future, the library will need to ask for funding to be increased. The recommendation is to ask for an increase from \$139,000 to \$175,000 annually, to be proposed with the May 2024 school district budget vote. The library has not sought an increase since the initial 259 approval in 2018 despite multiple crises, inflation, and rising costs.

Lynn made a motion to seek an increase to the 259 funding in May 2024. The motion was seconded by Mary McCague. The motion passed unanimously.

Mary McCague made a motion that the library ask the community for an increase of \$36,000 in 259 funding. The motion was seconded by Mary Seger and passed unanimously.

XIII. NEW BUSINESS

The library meetings will be moved to 6 p.m. going forward.

IX. ADJOURNMENT

Mary Seger moved to adjourn, which was seconded by Mary McCague 7:43 p.m.